



# Membership Transfer Form

**Check your membership type:**

**Individual Professionals Members**

An Individual Professional member of FPRA in good standing may transfer their membership from any chapter of the Association to any other chapter of the Association within the membership year. The Association will charge no additional membership dues or processing fees. Home chapter assignments are based on where a member works and/or lives. The transferring member must pay dues to the Association as a member of the new chapter at the start of the new membership year. No processing fees are incurred as long as membership is kept current.

**Institutional Professional Members**

These memberships are paid for and held by the institution. If an Institutional Professional member leaves the institution that paid the member’s dues the membership remains with the institution. The vacated Institutional Professional Membership will remain in force until Oct. 31. Any new person taking over the new membership must complete and submit a membership application along with a one-time processing, as long as membership is kept current, fee of \$50. Note: The departing FPRA member must re-apply as an individual Professional or Institutional Professional Member (with new employer).

**This section to be completed by INDIVIDUAL PROFESSIONAL MEMBERS only.**

Name of member: \_\_\_\_\_

I’m transferring my membership because:

I have a change in employment.

I have moved.

Old Employer (Company Name): \_\_\_\_\_

New Employer (Company Name): \_\_\_\_\_

New Work Title: \_\_\_\_\_ New/Same Chapter: \_\_\_\_\_

New Contact Information: Office Phone \_\_\_\_\_ Ext. \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**This section to be completed by INSTITUTIONAL PROFESSIONAL MEMBERS only.**

Person requesting to take over membership. Name: \_\_\_\_\_

Person who currently occupies this membership and is now leaving or has left the institution that currently occupies the membership. Name: \_\_\_\_\_

**To finalize this transfer a completed [New Membership Application](#) and a one-time processing fee of \$50, as long as membership is kept current, needs to be submitted by the person requesting to assume membership.**